

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	06/22/15	Open	Action	06/05/15

Subject: First Amendment to the Personal Services Contract for Temporary Employment with Aaron Gusak as Quality Assurance Intern.

ISSUE

Whether or not to approve the First Amendment to the Temporary Employment Contract with Aaron Gusak for Quality Assurance Intern.

RECOMMENDED ACTION

Adopt Resolution No. 15-06-_____, Approving the First Amendment to the Personal Services Contract for Temporary Employment with Aaron Gusak as Quality Assurance Intern.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	15,708
Budget Source:	Capital	Next FY:	\$	
Funding Source:	New Starts/Proposition 1B/Measure A/Developer Fees/Revenue Bonds	Annualized:	\$	
Cost Cntr/GL Acct(s) or Capital Project #:	410.09.01.02.01.07	Total Amount:	\$	15,708
Total Budget:	\$ 28,908			

DISCUSSION

Under the General Manager/CEO's authority, RT entered into a Contract with Aaron Gusak on August 6, 2014 for quality assurance support as an intern on the Blue Line to Cosumnes River College Project.

Mr. Gusak has been performing the quality/audit tasks and assisting the Quality Assurance/Quality Control (QA/QC) department for this project. Initially the QA intern was hired to help QA and Engineering with daily activities including assistance with audits and documentation review for submittals and test reports. Based on the Project's schedule at the time he was hired, the Contractor's construction activities were to be finished in May. However, this work is not yet complete and therefore Mr. Gusak's assistance is still required. Additionally, QA has developed additional mechanisms for tracking of tests, deficient work and punch list items. The QA intern has provided key support in these areas and is needed to support the tracking and completion of these items.

Mr. Gusak's responsibilities include, but are not limited to the following: assisting QA staff in closeout quality procedures, checking and verification/audits for compliance with construction

Approved:

Presented:

Final 06/15/15

General Manager/CEO

Director, Project Management

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management procedures and contractors' construction, procurement and quality control activities; review work plans, attend pre-job meetings; review and verify First Article Inspection forms, and incomplete work lists; field QA oversight of contractors' quality control processes, oversee contractors' inspection and test plan and verify inspection/test frequencies, oversee owner-furnished materials and contractors' materials control, perform inspection, tracking and verification of RT furnished materials; and other tasks as assigned.

Staff recommends the approval of the First Amendment to the Personal Services Contract for Temporary Employment with Aaron Gusak as Quality Assurance Intern. The First Amendment will extend the term of his contract through January 31, 2016, amend all references to Mr. Gusak from "contractor" to "intern", and will increase the total consideration by \$15,708 from \$13,200 to \$28,908.

RESOLUTION NO. 15-06-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 22, 2015

**APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES
CONTRACT FOR TEMPORARY EMPLOYMENT WITH AARON GUSAK AS QUALITY
ASSURANCE INTERN**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Agreement between the Sacramento Regional Transit District, therein referred to as "RT," and Aaron Gusak, therein referred to as "Intern," whereby the term is extended through January 31, 2016, amend all references to Mr. Gusak from "contractor" to "intern", and the total consideration is increased by \$15,708 from \$13,200 to \$28,908, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said First Amendment.

JAY SCHENIRER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary